



Laura Jeffrey Academy Special Education Restrictive Procedures Policy

I. Purpose

The purpose of this policy is to ensure that students and parents are aware of Laura Jeffrey Academy's restrictive procedures plan regarding restraint and seclusion at Laura Jeffrey Academy.

II. Policy Statement

It is the policy of Laura Jeffrey Academy to encourage appropriate school wide scholar behavior through the use of Development Designs implementation by all staff. In addition, Laura Jeffrey Academy will utilize positive behavioral strategies including restorative practices to support appropriate and respectful student behavior. Laura Jeffrey Academy will also implement evidenced based social, emotional and behavioral interventions for all students as needed including and not limited to heartmath, check in check out, check and connect, skill streaming, and zones of regulation. When necessary to protect a scholar or other individuals from physical injury, physical restraint may be used in accord with this policy and state law. Seclusion and prone restraint will not be utilized at Laura Jeffrey Academy.

III. Restrictive Procedures Plan

- a. As required by Minnesota law, Laura Jeffrey Academy will develop, maintain and make publicly accessible in an electronic format on Laura Jeffrey Academy website or in paper copy from available upon request, a plan that discloses Laura Jeffrey Academy's use of restrictive procedures with special education students. The electronic version is available at www.laurajeffreyacademy.org.
- b. The restrictive procedure plan will list the restrictive procedures that Laura Jeffrey Academy intends to use and the plan will:
 - i. describe how Laura Jeffrey Academy will implement a range of positive behavior strategies and provide links to mental health services;
 - ii. describe how Laura Jeffrey Academy will monitor and review the use of restrictive procedures; and
 - iii. include a written description and documentation of the training any staff members who will be using restrictive procedures have completed to show they have the skills set out in Minn. Stat. 125A.0942, subd. 5.

IV. Use of Restrictive Procedures

- a. Laura Jeffrey Academy will use restrictive procedures only in emergency situations. "Emergency" means a situation where immediate intervention is needed to protect the student or other individuals from physical injury. "Emergency" does not mean circumstances such as: a child who does not respond to a task or request and instead places his/her head on a desk or hides under a desk or table; a child who does not respond to a staff person's request unless failing to respond would result in physical injury to the child or other individual; or an emergency incident has already occurred and no threat of physical injury currently exists (MN Statute 125A.0941(b)).

Laura Jeffrey Academy staff will **never** use the following prohibited procedures on a student:

1. Corporal Punishment which includes conduct involving:
 - a. hitting or spanking a person with or without an object; or
 - b. unreasonable physical force that causes bodily harm or substantial emotional harm.
2. Requiring the student to assume and maintain specified physical position, activity, or posture that induces physical pain.
3. Presenting an intense sound, light or other sensory stimuli using smell, taste, substance, or spray as punishment.
4. Denying or restricting the students access to equipment and devices such as wheelchairs, hearing aids or communication boards that facilitate the student's functioning except when temporarily removing the equipment or device is needed to prevent injury to the student others or serious damage to the equipment or device, in which case the equipment or device shall be returned to the student as soon as possible.
5. Interacting with a student in a manner that constitutes sexual abuse, neglect or physical abuse.
6. Totally or partially restricting a student's senses as punishment.
7. Withholding regularly scheduled meals or water.
8. Denying the student access to bathroom facilities.
9. Physical holding that restricts or impairs a student's ability to breathe

V. Staff Requirements Regarding Restrictive Procedures

- a. LJA staff will not participate in restrictive procedures of physical holding.
- b. LJA staff will be trained biannually in Crisis Prevention Institute Nonviolent Crisis Intervention. The Leadership Team will keep records of staff training. The training will include the following components:
 - i. Positive behavioral interventions
 - ii. Communicative intent of behaviors
 - iii. Relationship building
 - iv. Alternatives to restrictive procedures, including techniques to identify events and environmental factors that may escalate behavior
 - v. De-escalation methods
 - vi. Obtaining emergency medical assistance
 - vii. School wide programs on positive behavior strategies

Legal Citations:

MN Statute 125A.094

MN Statute 125A.0941

MN Statute 125A.0942

MN Statute 121A.67, Subdivision 2

MN Rule 3525.0210, Subpart 22

MN Rule 3525.0850

MN Rule 3525.2710, Subpart 4(F)

MN Rule 3525.2810, Subpart 2(B)