



Board Meeting Minutes

Meeting being held virtually due to health pandemic in accordance with MN §13D.021, subd. 1 per declaration by Board Chair

Laura Jeffrey Academy Board Meeting
Tuesday, May 25, 2022, 6:15

Members

Sarah Carter
Kate Agnew
Sean Quinn
Ann Henderson
Paul Regan
Lisa Alter Capell
Julie Silver
Anna Robinson, Leadership Rep., *ex officio*

Guests

Amanda Dahlke, Dieci School Finance
Lizzie Forshee, Leadership Team

Virtual Meeting Details:

Topic: Special Board Meeting - May 25, 2022

Time: May 25, 2022 06:15 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89547258966?pwd=c1lJTmtjZjZSVmZFMethOGhHZVhHUT09>

Meeting ID: 895 4725 8966

Passcode: LJARocks!

Agenda

- Welcome: Meeting started at 6:16 p.m.
- Public Comment: None.
- Approval of Agenda
 - a. Motion to approve: Sean
 - b. Second: Kate
 - c. Discussion: None
 - d. 6 Yes Votes, approved

- Review of 2022-23 Budget
 - a. Discussion
 - i. Anna provided an overview of the Leadership Teams budget discussions. The proposed budget is based upon student enrollment of 80 next school year. Based on continuing increase in enrollment, we have been able to preserve some of the programming we were afraid to lose.
 - 1. Will be offering Spanish next year.
 - 2. Not able to sustain co-teachers in classes next year. Will still have other staff on to assist (EA, SPED).
 - 3. Music, Wellness and Art will stay.
 - ii. Ann asked what the effect of having a planned enrollment of 80 versus the high-end goal of 90. This resulted in the loss of co-teachers and moving specialists to part-time. There was some discussion about the effect of losing co-teachers.
 - iii. Kate asked what would be the effect of enrollment increasing or decreasing. If decreased, specialist time could decrease, but there are other areas of wiggle room. There would be the option of breaking off after school programming from the school, and making it a separate entity. An increase in enrollment would provide the ability to hire more staff.
 - iv. Removing co-teachers results in the loss of one LASS teacher, one math teacher, and one part-time STEM teacher.
 - v. Art will be a full time position. Wellness and Music will be $\frac{3}{4}$.
 - vi. Due to the large size of the 7th grade, will have two math classes.
 - vii. Sean asked if any of the marketing budget from this year will carry into next year. The remainder of that budget item will be used this year, and will be paid July-September.
 - viii. Sarah asked about money in the budget for devices. There isn't much allocated for next year's budget, but we are in a good place with devices added this year. A few items are getting old (refrigerator, Smart Boards, copier).
 - ix. There was a question about the business expense line item in the budget. That reflects costs for Finance and Audit.
 - x. Even with increased enrollment, overcoming the loss of \$224,000 in federal funding is a big hurdle.
 - b. Motion to approve: Lisa
 - c. Second: Julie
 - d. Continued Discussion:
 - i. Julie noted that this was a very hard discussion for Leadership and thanked them for their work.
 - ii. Two teachers whose contracts were not foreseen as being renewed have had offers for positions at other schools.
 - iii. Lisa noted a willingness to provide more volunteer support from parents, especially if more visitors are allowed at school next year.
 - e. 7 Yes Votes, approved

Respectfully submitted by Paul Regan