



February 2024 Board Meeting Minutes

Laura Jeffrey Academy Board Meeting
Tuesday February 20, 2024
6:15-8:30 pm 1550 Summit Ave, St Paul, MN 55105


Members

Ann Henderson
Paul Regan
Julie Silvers
Anna Robinson, Leadership Rep., *ex officio*
Monica Brown
Heather Shore
Daniel Church

Guests

Eileen Lindstrom
Amanda, Dieci School Finance; joining via Zoom
Join Zoom Meeting
<https://us02web.zoom.us/j/83777689208?pwd=OFIHOU0K014UWhoenlwVDhaT0dDdz09>
Meeting ID: 837 7768 9208
Passcode: 676414

Agenda

1. Welcome
 - a. Meeting called to order at 6:15 p.m.
2. Public Comment
 - a. None.
3. Approval of Agenda
 - a. Motion to approve: Monica
 - b. Second: Julie
 - c. Discussion: Added Governance Committee update to the agenda
 - d. 6 Yes Votes, Motion approved.
4. Approval of January Minutes  Draft Minutes - January 2024 Board Meeting
 - a. Motion to approve: Julie
 - b. Second: Monica
 - c. Discussion: None
 - d. 6 Yes Votes, Motion approved.
5. Financials – Amanda and Dan

- a. Approval of financials January. Dan provided the financial update. Fund balance projected to be 225K at the end of the year. Revenue based on 115 students. Enrollment is currently at 115.
 - b. Amanda gave an update on the ERC money. IRS will be processing but no specific timeline. Depends on when the request was submitted. Amanda will confirm when ours was submitted.
 - c. Motion to approve: Monica
 - d. Second: Julie
 - e. 6 Yes Votes, Motion approved.
6. Governance Committee update
- a. Paul provided an update on Board recruitment for next year. Applications are due on March 1. Lyssa posted the recruitment blurb in Spark Notes and sent an email to parents/guardians of 5th and 6th graders. We have received one application from someone Ann recruited. Paul has one former coworker who lives near LJA who may be interested. Paul recommended reaching out directly to individuals (including parents and teachers) to find applicants. If we add one Board member, we will only have five members total next year, which is the low limit of what is required by our Bylaws.
 - b. Heather has reached out to Spark Care members, asking if they would be interested in joining the Board.
7. Leadership update – Anna
- a. enrollment update, upcoming events
 - i. Applications received for new students for next year: 13 for 5th grade; 13 for 6th grade; 7 for 7th; and zero for 8th.
 - ii. Black History Month exhibit coming to LJA
 - iii. Black History Month assembly coming soon.
 - iv. 7th Grade lock-in coming up.
 - v. Bussing. Will be meeting with St. Paul about potential for strike and how bussing would work. Should still receive bussing during a strike. Will also talk about bussing for next year. If bussing falls through with St. Paul for next year, we have been looking into other options and getting bids.
 - b. [Annual designation of IOwA](#)
 - i. Motion to approve: Heather
 - ii. Second: Dan
 - iii. Discussion: None
 - iv. 6 Yes Votes, Motion approved.
 - c. Review & approval of required policies
 - [Lottery policy](#)
 - [Pledge of Allegiance](#)
 - [Background Check](#)
 - [EFT](#)
 - [Data Subject Rights and Access Policy](#)
 - [Wellness Policy](#)
 - [Lead](#)
 - i. Motion to approve all seven policies: Monica
 - ii. Second: Julie
 - iii. Discussion: Board Members reviewed all seven policies.
 - iv. 6 Yes Votes, Motion approved.
 - d. Discussion of uniform policy and feedback received
 - i. Eileen provided a presentation. Which listed the original purposes of uniform policy and provided the results of a survey given to students, staff and families. While the average survey results pointed to overall support for removing the policy, there was a

1. Discussion of next steps. Asking for a recommendation from Leadership.
8. Approve Pledge of Allegiance policy for remainder of school year - Ann
 - a. Motion to approve: Julie
 - b. Second: Heather
 - c. Discussion: None
 - d. 6 Yes Votes, Motion approved.
9. Definition of Membership for bylaws - Ann
 - a. Discussed methods of getting a majority of members voting on Bylaws amendments.
10. Closed meeting under MN Statute 13D 3(a) to evaluate and approve leadership candidates - Taylor Heitman and Nate Moore
 - a. Motion to close meeting: Julie
 - b. Second: Ann
 - c. Discussion: None
 - d. 6 Yes Votes, Motion approved.

Motion to adjourn: Monica

Second: Paul

Discussion: None

6 Yes Votes, Motion approved. Meeting adjourned at 7:33 p.m.