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| Laura Jeffrey Academy | **September 2015** |

Executive Committee Meeting

September 30, 2015

6:00pm

**In Attendance:** Jennifer Schiller, Laurie Hamre, Devavani Chatterjea, Annie Hotop

* LJA Policy
  + Various policies to be updated this year
* Role of Executive Committee
  + Discussion of meeting schedule
  + Discussion of committee purpose
* Annual Report
  + Review of Annual Report
    - Annie motioned for its approval
    - Laurie second
      * Annual Report approved unanimously by voice vote