



Board Meeting Minutes

Meeting being held virtually due to health pandemic in accordance with MN §13D.021, subd. 1 per declaration by Board Chair

Tuesday, September 21, 6:15 – 8:15 PM

Virtual Attendance

Sarah Carter
Kate Agnew
Amanda Moon - Secretary
Sean Quinn
Ann Henderson
Paul Regan
Lisa Alter Capell
Sonia Feder-Lewis
Anna Robinson, Leadership Rep., *ex officio*

Guests

Lizzie Forshee, Leadership Team
Amanda Dahlke and Robert Procaccini, Dieci School Finance
Danielle Jones-Glaser - LJA parent

Board Practices: Duty of Care, Duty of Loyalty, Duty of Obedience

Agenda

1. Welcome
 - a. Meeting called to order at 6:19 pm
2. Public Comment
 - a. Danielle Jones-Glaser, parent and former board member
 - i. Support of uniform policy
 - ii. Enrollment concerns
3. Approval of Agenda
 - a. Motion to approve: Lisa
 - b. Second: Kate
 - c. Discussion: None
 - d. 8 Yes votes, approved
4. Approval of August 2021 Meeting Minutes
 - a. Motion to approve: Paul
 - b. Second: Sonia
 - c. Discussion: Correct attendance
 - d. 8 Yes votes, approved
5. Financials – Robert and Sean
 - a. Approval of August Financials

- i. Fund balance outstanding
 - ii. Still waiting on MDE take-back
 - iii. Annual audit is in progress
 - iv. Enrollment 57
 - 1. The budget may need to be amended it's based on 74
 - 2. Consider long-term sustainability
 - v. Motion to approve: Amanda
 - vi. Second: Lisa
 - vii. Discussion: none
 - viii. 8 Yes votes, approved
- 6. Teacher Board Member Appointment
 - a. Julie Stewart has applied
 - b. Motion to appoint Julie for the remainder of Morgan's term (May 2022): Sonia
 - c. Second: Kate
 - d. Discussion:
 - i. Clarification of role and term
 - ii. Discussion of qualifications
 - e. 8 Yes votes, approved
 - i. Kate will meet with her prior to the October board meeting
 - ii. She will be invited to the retreat
- 7. New Leadership Team Members
 - a. 3 applicants, asking for board to approve 2 candidates
 - i. Current opening is only for one, board would need to approve an additional Leadership position
 - b. Specific skills needed include financial, operational
 - c. Qualification rubric used to identify recommendations
 - d. All three applicants met with current board members
 - e. Motion to approve adding two members to Leadership Team, taking full team size to 7: Ann
 - f. Second: Sean
 - g. Discussion:
 - i. Policy Review Committee to review and recommend:
 - 1. Qualification rubric update to update Leadership Team size to match Annual Report
 - 2. Need to establish a leave of absence policy
 - h. 8 Yes votes, approved
 - i. Leadership team is recommending adding Eileen Lindstrom and Lyssa Cooke be added
 - j. Motion to approve: Ann
 - k. Second: Kate
 - l. Discussion:
 - i. Details on Leadership Team Recommendations
 - m. 8 Yes votes, approved
 - i. Leadership team will notify candidates in person, and announce to the rest of the staff.
- 8. Enrollment and Recruitment
 - a. Enrollment across the state is down in public schools
 - b. Pandemic affects both enrollment and recruitment
 - c. Re-engaging with George Sands
 - d. Ongoing discussions:
 - i. Grade level expansion
 - 1. 3rd and 4th grade first based on research and family input
 - a. Would only need to add one teacher

- 2. High school expansion could happen later, many considerations and complications would need to be addressed.
 - ii. Gender-specific focus
 - e. Marketing: Can we increase investment by utilizing fund balance?
 - i. Staff shirts
 - ii. Social media
 - iii. Yard signs and other collateral
 - f. Need board, parent, and community involvement to help with both ideas and implementation
 - g. Discussion:
 - i. Competitive Market Analysis
 - ii. Ideas
 - iii. Strategic plan
 - iv. Marketing committee
 - v. Hire consultant
 - vi. Possible partnership with business school and/or marketing interns? - Kate will explore
 - vii. Give to the Max focus on marketing
 - h. New Committee: Ad-hoc committee to work with leadership on ideas, will meet at least once prior to October meeting
 - i. Members: Sonia, Lisa, Ann
- 9. Leadership update – Anna
 - a. WBWF/Annual Report approval
 - i. Discussion of:
 - 1. Data presented very clearly
 - 2. Teacher retention
 - 3. Student attendance
 - 4. Very positive feedback on distance learning
 - 5. Copy edits
 - ii. Motion to approve: Sonia
 - iii. Second: Sean
 - iv. Discussion:
 - 1. Racial composition is changing
 - v. 8 Yes votes, approved
 - b. Vaccine Mandate proposal
 - i. Define “acknowledgment of full vaccination” in the Definitions section
 - ii. Clarification of testing frequency and accommodations for testing
 - 1. Take-home tests will be provided for weekend testing
 - 2. Milage and time will not be reimbursed for on-site testing
 - iii. Updated deadline language
 - iv. Motion to approve: Amanda
 - v. Second: Lisa
 - vi. Discussion: None
 - vii. 8 Yes votes, approved
- 10. Board Retreat Planning
 - a. Retreat will be September 26, 2021 9-11.
 - b. Meeting is informal, no public notice, voting, or minutes, agenda will include committees, board self-evaluation, and training topics
- 11. Board Professional Development Data Practices Regulations
 - a. Data Practices Training Video <https://www.youtube.com/watch?v=GjZISF76VcU>
 - b. Data Practices Training Materials: <https://mn.gov/admin/data-practices/resources/training-materials/>
- 12. Adjournment

- a. Motion to adjourn: Sean
- b. Second: Kate
- c. Discussion: None
- d. 8 Yes Votes, Meeting adjourned at 8:24 pm.