



# Board Meeting Minutes

**Date: 6/15/2021 | Time: 6:15**

**LJA Promise:** Laura Jeffrey Academy provides an environment where students are free – to explore their potential, discover their brilliance and develop their intellect.

**In Attendance:** Sarah Carter

**Virtual Attendance through Interactive TV:** Sarah Carter, Kate Agnew, Amanda Moon, Sean Quinn, Mimi Mohamud, Morgan Williams, Fahima Aziz

**Ex officio:** Anna Robinson, Leadership Representative

**Secretary:** Amanda Moon

**Guests:** Lizzie Forshee, Leadership Team, Amanda Dahlke, Dieci School Finance Ann Henderson, LJA Parent, incoming board member

**Absent:** Angi Faiks, Sonia Feder-Lewis

**Board Practices:** Duty of Care, Duty of Loyalty, Duty of Obedience

## **Agenda**

1. Welcome
  - a. Meeting called to order at 6:18 pm
2. Public Comment
  - a. Introductions
3. Approval of Agenda
  - a. Morgan moves to approve
  - b. Kate seconds
  - c. Sean calls the question
  - d. Kate seconds
  - e. 7 yes votes - approved
4. Approval of May 2021 Meeting Minutes
  - a. Fahima moves to approve
  - b. Kate seconds
  - c. Minor discussion
  - d. Sean calls the question
  - e. Morgan seconds
  - f. 6 yes votes, 1 abstention - approved
5. Financials – Amanda Dahlke and Sean
  - a. Approval of financials
    - i. Kate moves to approve

- ii. Mimi seconds
  - iii. Discussion:
    - 1. Special Ed Overpayment - may be adjusted in June
      - a. Will it hurt us for future SpEd allotments? Unknown
    - 2. Confirmation that revenue on dashboard includes all forms of revenue
    - 3. PPP loan was forgiven
    - 4. Everything looks good financially
    - 5. Enrollment is still a risk- must remain stable or increase
      - a. Budget for 73, confirmed mid-to-high 60s so far
      - b. Summer recruitment plans
    - 6. Question on detail budget- coding all gets cleaned up during the annual audit, overall numbers are correct.
    - 7. Anna shared \$3,000 in funding was received for Social/Emotional support over the summer
    - 8. Leadership has started working on ESSR 3 application - will be \$107,000
  - iv. Amanda Moon calls the question
  - v. Sean seconds
  - vi. 7 yes votes - approved
6. Leadership update – Anna
- a. QComp Annual Report
    - i. Discussion about observation process and who determines if educators are meeting goals.
    - ii. Lizzie clarified we do not believe in performance pay, all increases are shared across staff
    - iii. Fahmina moves to approve
    - iv. Kate seconds
    - v. Sean calls the question
    - vi. Fahima seconds
    - vii. 7 yes votes - approved
  - b. Safe Learning Plan Update
    - i. Has been updated so in-person learning plan is in line with hybrid learning plan
    - ii. Fahima moves to approve
    - iii. Mimi seconds
    - iv. Morgan calls the question
    - v. Kate seconds
    - vi. 7 yes votes - approved
  - c. Additional information:
    - i. 8th Grade teachers pulled off a beautiful, in person graduation!
    - ii. Staffing:
      - 1. All current teaching staff are returning next year
        - a. In process of hiring art teacher

- b. Jacob's role will not be replaced, his roles are being distributed to different staff and committees

7. Board Committee Reports

- a. Policy Committee - Policy Language update
  - i. Authorizer recommended against having co-chairs, committee is proposing vice-chair to replace the position
    - 1. Policy document has been updated to delineate between Chair and Vice-Chair duties
    - 2. Updated term for each position to 1 year
  - ii. Fahima moves to approve
  - iii. Amanda seconds
  - iv. Discussion:
    - 1. May add Vice Chair role to by-laws next school year, would require vote by community
  - v. Sean calls the question
  - vi. Morgan seconds
  - vii. 7 yes votes - approved
- b. Leadership Team Review Committee - Update
  - i. Leadership Review is in process
  - ii. Parent and Staff surveys are receiving responses
  - iii. Committee will get together in the fall to review surveys and rubrik

8. Board Officer Election

- a. Chair:
  - i. Sean nominates Sarah for Board Chair
  - ii. Amanda seconds
  - iii. Morgan calls the question
  - iv. Fahima seconds
  - v. 6 yes votes, 1 abstention - approved
- b. Co-chair:
  - i. Sean nominates Kate for Vice Chair
  - ii. Morgan seconds
  - iii. Amanda calls the question
  - iv. Fahima seconds
  - v. 6 yes votes, 1 abstention - approved

9. Board Professional Development - Special Education- Lizzie Forshee

10. Adjournment

- a. Sean moves to adjourn the meeting
- b. Fahima seconds
- c. Morgan calls the question
- d. Amanda seconds
- e. 7 yes votes - approved

Meeting adjourned 7:38 p.m.

Respectfully submitted by Amanda Moon