



**LAURA JEFFREY
ACADEMY**

Board Meeting Minutes

Date: 5/18/2021

Time: 6:15

LJA Promise: Laura Jeffrey Academy provides an environment where students are free – to explore their potential, discover their brilliance and develop their intellect.

In Attendance: Sarah Carter

Virtual Attendance through Interactive TV: Sarah Carter, Kate Agnew, Angi Faiks, Sonia Feder-Lewis, Amanda Moon, Sean Quinn, Mimi Mohamud, Morgan Williams

Ex officio: Anna Robinson, Leadership Representative

Secretary: Angi Faiks, Fahima Aziz (absent)

Guests: Amanda Dahlke, Dieci School Finance

Absent: Fahima Aziz

Board Practices: Duty of Care, Duty of Loyalty, Duty of Obedience

Agenda

1. Welcome 6:16
2. Public Comment 6:17
 - a. None
3. Approval of Agenda 6:18
 - a. Sean moves
 - b. Amanda seconds
 - c. Discussion
 - d. Sarah calls the question
 - e. 8 yes votes, approved
4. Approval of April 2021 Meeting Minutes 6:19
 - a. Kate moves
 - b. Amanda seconds
 - c. Sonia calls the question
 - d. Sean seconds
 - e. 8 yes votes, approved
5. Financials – Amanda Dahlke and Sean 6:20
 - a. Approval of financials
 - i. Reviewed financials
 - ii. Even with removing some students from the equation, our fund balance is strong
 - iii. May consider a new bank that allows us to earn interest on our savings
 - iv. Review of the budget shows that all is looking strong
 1. Morgan moves to approve
 2. Kate seconds
 3. Discussion

- a. Amanda Moon had a question about consultant fees, recalculation was done to correct it.
 - b. Amanda Moon calls the question
 - c. Sonia seconds
 - d. 8 yes votes, approved
 - b. 2021-22 Budget Approval 6:29
 - i. Budget was reviewed and discussed
 - ii. Budget was set for a hopeful “typical” year
 - iii. Fund balance is strong
 - 1. Amanda moves to approve
 - 2. Sean seconds
 - 3. Discussion
 - a. Minor corrections will be made
 - b. Sean calls the question
 - c. Kate seconds
 - d. 8 yes votes, approved
6. Leadership update – Anna 6:46
- a. Health insurance update
 - i. Anna shared document that show changes
 - ii. Dates need to be updated
 - b. Conflict of interest forms - one for lease aid and one for the audit
 - i. Forms were shared that each of us need to sign
 - ii. For lease aid, electronic is okay as long as there is a date stamp
 - iii. Send them to Anna and she will compile and send
 - iv. Deadline to submit, 6/30/2021
 - c. Updated vaccination policy
 - i. Gave 4 hours of paid time for staff to take dependants to get vaccinated
 - 1. Amanda moves to approve
 - 2. Sean seconds
 - 3. Discussion of removing an expiration date, understanding that long term this may not be an issue as that this will become a normal vaccine, such as the flu shot.
 - 4. Morgan calls the question
 - 5. Kate seconds
 - 6. 8 yes votes, approved
 - d. Additional Updates: thank you to board for teacher appreciation week; leadership hosting Hopes and Dreams meetings with staff; 2021-22 work agreements; continuing to follow safe learning plan through end of school year;
7. Board Policy Voting - Update Board Structure Language 7:10
- a. Updating board policies to remove “majority community” board in our policies. Need to make this change.
 - i. Kate moves to approve

- ii. Sean seconds
 - iii. Discussion - no need to worry about equalizing the “kinds” of board members. Just need the numbers of voters.
 - iv. Sonia calls the question
 - v. Kate seconds
 - vi. 8 yes votes, approved
8. Board Election 7:14
- a. Treasurer
 - i. Morgan nominates Sean
 - ii. Kate seconds
 - iii. 8 yes votes, approved
 - b. Secretary
 - i. Amanda nominates herself
 - ii. Morgan seconds
 - iii. 8 yes votes, approved
 - c. Co-Chair
 - i. Decided to wait until new board members joined. Put on the September agenda.
9. Board Self Evaluation 7:25
- a. Will send out the survey to the board after the May meeting
 - b. Come back to it in the fall, during the retreat
 - c. Outgoing board members, please be sure to fill it out to help the future board.
 - d. Part of the goal is to try this once and to also reevaluate our self-evaluation.
10. Annual Meeting 7:33
- a. Will announce new board members
 - b. Few, if any, folks shows up
 - c. Should we try to get folks to come by creating a more robust agenda?
 - d. What if we did it in September and have a “meet the board” and share our goals, etc.
 - e. This year, we will have our annual meeting with a short financial report, an update on financials, and an update from the Leadership Team. If it is just for the board, that is okay.
 - f. We will gather more information and think about some changes that might be beneficial to the board and community.
11. Board Professional Development - Testing and Data - Jacob Bonde 7:48

Morgan moves to adjourn

Kate seconds

8 yes votes, approved

Adjourned at 8:27 pm

Respectfully submitted by Angi Faiks