

LJA FAMILY NETWORK

(Please return this sheet)

LJA needs the support of each family to be the very best it can be. Every contribution is valued and we appreciate anything you are able to do.

Please check all that may be a possibility for you:

_____ **LJA Family Network Secretary**

Taking and publishing notes from monthly meetings

_____ **LJA Family Network Volunteer Coordinator**

Maintaining list of volunteers and contacting/recruiting volunteers as needed for specific events/activities

_____ **Fundraising**

Planning, organizing and holding school fundraisers; grant writing

_____ **Student Recruitment**

Planning and organizing events, providing hands-on help at recruitment events

_____ **Communications**

Facilitating communication and sharing information between parents and staff (school directory, website, etc)

_____ **Events**

Event planning and providing hands-on support for school events

_____ **Food**

Organizing and bringing food for school events and teacher meetings

_____ **Facilities**

Helping with the physical needs around the building (handy-person jobs, moving furniture, etc)

_____ **Courtyard**

Helping to make our courtyard beautiful

_____ **Student/Teacher/Admin (STA) Support**

Responding to specific requests from teachers and staff

Some Current Volunteer Requests: (Please check where you might be able to help)

_____ Chaperone field trips

_____ Office work

_____ Tutoring

_____ Serve food to students (1-4 times a month-whatever you can, breakfast and/or lunch)

_____ Solicit donations

_____ Coordinate donation requests

_____ Create LJA Library/Media Center

_____ Spanish interpretation for Spanish-speaking families

_____ Teach a skill: _____

_____ Other ideas: _____

_____ **General on-call volunteer**

If you need someone for a specific event or activity, give me a try. If I am able
I would love to help out!

So that we may contact you, please provide the following information:

Your Name_____

Your Student's name(s)_____

Best day time phone number_____

Best evening phone number_____

E-mail address_____

Preferred method of communication_____

Thanks so much for helping us out!